



Tyfu gyda'n gilydd, dysgu am byth  
Growing together, learning forever

Dear Parents / Carers

**Maes yr Haul Primary School**  
**Governing Body Annual Report to Parents 2023-2024**

This is the full Governing Body annual report to parents for the academic year 2023-2024 which has been emailed to all parents and is available on request by email request to the school.

Under the School Standards and Organisation (Wales) Act 2013 (the Act) the Governing Body is no longer required to hold a meeting for the purpose of discussing the attached report.

However, under this legislation, if a Governing Body receives a petition from parents of registered pupils at the school requesting that a meeting takes place this request must be acceded to if the following conditions are met;

- The petition contains the signatures of (either) ten percent of the parents of registered pupils or thirty of the parents of registered pupils at the school (whichever is the lower number).
- The meeting must be for the purpose of discussing a matter relating to the school.
- Should meetings be requested/held there will be no more than three meetings held during the school year in which the (initial) petition is received.
- There are enough school days remaining in the school year for the meeting to be held in line with the requirements of the Act.

Should a meeting be held it will be open to all parents of registered pupils at the school, the Headteacher and other persons invited by the Governing Body.

Yours sincerely

*John Orchard*

**Chairperson of the Governing Body,  
Maes yr Haul Primary School**

## **CHAIR OF GOVERNORS' ADDRESS**

It is lovely to review the many achievements of Maes yr Haul school throughout the 2023-24 school year; sporting success, a range of engaging school trips and excellent pupil progress whilst making sure that Maes yr Haul remains a friendly, inviting and happy place for everyone to learn and develop. There is no mention of recent successful inspection as that was after the period that is here reported on, but I want to take this opportunity to congratulate the pupils and staff on all their hard work.

I write this a few days after attending the Reception class nativity play and a few days before Christmas. I am reminded that this hard work, dedication and Maes y Haul's particular care for pupil wellbeing, reflects the Christmas story. The greatest and strongest being stooped; became small and weak to open the door for helpless humanity. Regardless of your religious views, there is always something beautiful about a community where the most able and those with additional needs, the youngest and the oldest, are all valued, encouraged and able to thrive.

*John Orchard*

**Chairperson of the Governing Body,  
Maes yr Haul Primary School**

This report is a summary of the steps taken by the Governing Body in the discharge of its functions since the last report was published.

### **THE GOVERNING BODY**

- The Clerk to the Governing Body is Simone Delaney, School Governance Solutions Ltd
- The Chairperson of the Governing Body is Mr John Orchard

Both the Chair and the Clerk can be contacted through the school address:

Maes yr Haul Primary School, Ffordd Tirion, Broadlands, Bridgend, CF31 5EG

- The following people are currently members of the Governing Body:

<b>Name</b>	<b>Category of Governor</b>	<b>Appointed By</b>	<b>End of Term of Office:</b>
Mrs L. Clarke Mr J. Orchard (Chair) Mrs S. Tilley	Local Authority	Council Members	05/11/2028 25/11/2028 31/07/2028
Cllr C. Davies (Community) Mr H. Lucas (Vice Chair) Mrs D. Ellis Mrs S. Jones	Community Governors	Governing Body	15/01/2028 30/01/2027 19/06/2027 19/06/2027
Mrs K. Hopkins-Sparkes Ms C. Lavis Mrs R. Miller Mrs S. Tyler	Parent	Parents	16/02/2026 09/01/2028 16/02/2026 16/02/2026
Mrs H. St Amand	Teacher	Teaching Staff	18/10/2026
Mrs S. Gwyther	Staff	Non-Teaching Staff	14/10/2025
Mr K. Stroud	Headteacher		

When fully constituted this Governing Body is made up as follows

<b>LA Representatives</b>	<b>3</b>	<b>Teacher Governor</b>	<b>1</b>
<b>Community Governors</b>	<b>4</b>	<b>Staff Representative</b>	<b>1</b>
<b>Parent Governors</b>	<b>4</b>	<b>Headteacher</b>	<b>1</b>
		<b>Total</b>	<b>14</b>

The next election of parent governors is due in February 2026.

## **SCHOOL AIMS**

**School motto:** “Growing Together, Learning Forever / Tyfu gyda'n gilydd, dysgu am byth”

**Curriculum Vision:** Our goal is to nurture, inspire, support and challenge all pupils to reach their full potential.

**Mission Statement:** Our mission statement illustrates how we will work towards the achievement of our vision statement. It demonstrates our commitment to the curriculum reform agenda for Wales and our firm intention to secure the four purposes at the centre of our life and work as a school.

- To embed a safe, supportive and stimulating environment to nurture and promote the health and wellbeing of all pupils and staff.
- To engage fully and responsibly as active, respectful citizens of an inclusive local, national and global community.
- To encourage creative, critical and collaborative skills, embracing challenges and celebrating achievements of all pupils and staff.
- To establish a learning community where all pupils and staff are confident to express ideas, take risks and reflect, whilst acquiring new knowledge and skills to challenge themselves to achieve the highest standards.

## **FINANCIAL STATEMENT FOR THE FINANCIAL YEAR 2023-2024**

Appendix A is a copy of the school’s financial statement for the Financial Year 2023-24

## **SCHOOL PROSPECTUS**

A school prospectus is updated annually in line with Welsh Assembly Government guidelines and is initially distributed to every family when their child enters Maes yr Haul Primary. Any family wishing to receive an additional copy of the school prospectus may request a copy from the office or can be downloaded from the school website [www.maesyrrhaul.com](http://www.maesyrrhaul.com) The prospectus is updated annually.

## **ACTIVITIES, ACHIEVEMENTS AND COMMUNITY LINKS**

- Our pupil committees met throughout the year; this being the School Council, Curriculum Committee, Criw Cymraeg, Digital Leaders, Sports Council and Eco-Committee. These groups continue to play a valuable role in the continual development of specific areas of pupil interest across the school. Some of their work is published on the school website.
- Links with the community are strong with very good partnership work between Maes yr Haul and Broadlands Residents Association, local health and social services, our local PCSOs and the all Wales police core programme provision.
- Staff recognise and celebrate the achievement of pupils through weekly award assemblies held on Fridays. Class teachers select at least one Seren yr Wythnos (Star of the Week) and pupils also earn certificates for progress in areas such as literacy and numeracy programmes.
- Our pupils benefit from a wide range of visits to local venues during the school year to enhance and deepen their learning and experiences, linking in with learning from our topics. During 2023-4 these included visits to Plantasia, Fonmon Castle, Newton Beach, St Fagans, Cardiff Castle, Cefn Mably Farm, Sherman Theatre amongst many others. Our Year 6 pupils enjoyed a range of

challenges as part of their residential trip to PGL Liddington. Our school choir performed at Wembley Arena in March as part of the 'Voice in a Million' event.

- Over 100 pupils took part, either on stage or back-stage in the summer 'Glee' performance of Matilda Jnr. The pupils put on an amazing performance over 5 shows with around 400 people coming to watch.
- Pupils took part in a range of sporting activities: Years 4 – 6 attended swimming lessons at Ynysawdre Pool, Year 5 pupils enjoyed tennis lessons with Bridgend Tennis Club and our Year 6 pupils visited Bryntirion Comprehensive School to take part in a cluster Mini-Olympics.
- Across the school, we had another successful year in competitive sporting events, taking part in the Keith Grice rugby tournament, basketball and football tournaments and the cross-country league.

### **CURRICULUM ORGANISATION**

Maes yr Haul provides all children with a broad and balanced curriculum throughout the school, organised broadly into Progression Steps 1 (Nursery / Reception), 2 (Years 1 – 3) and 3 (Years 4 – 6). We use a variety of strategies and methodologies to develop a broad range of knowledge, skills and understanding for all pupils. Children are given opportunities to develop their learning through combinations of whole class, group, paired and individual activities.

Through these, we want all our children to enjoy their learning and experience success and achievement at school. We aim to achieve this through high standards of learning and teaching within a happy, structured and caring environment.

'Curriculum for Wales' provides a common framework and approach throughout the whole school that promotes a more holistic approach to achieving the four purposes for education for all learners. Staff have continued to develop and refine aspects of the new curriculum, identifying relevant skills, concepts, knowledge and ideas across the areas of learning and experience and bringing them together in a cohesive way.

### **RELIGIOUS EDUCATION AND COLLECTIVE WORSHIP**

The school is mainly Christian in character and recognises a broad range of other religions, faiths and beliefs. There is a collective act of worship each day which may be either in one of our halls ('assembly') and on some days in class. These are structured around our school values, which are reflective not only of Christian values, but also of many core values in other world religions. Children may be withdrawn from collective worship on religious grounds if their parents so request in writing.

### **ARRANGEMENTS FOR PUPILS WITH ADDITIONAL LEARNING NEEDS (ALN)**

Provision for pupils with ALN (additional learning needs) is a real strength of our provision at Maes yr Haul with an experienced ALN staff team and a wide range of support strategies to help support our pupils. The local authority and Estyn recognise the quality and rigour of this work. Our ALN policy statement explains agreed procedures for identifying, assessing and teaching children with additional needs. Each child has an individual learning plan with specific objectives and targets which are regularly monitored. Parents and pupils are included in the regular review meetings which focus on pupil progress and future educational provision.

Additional learning needs financial resources this year were allocated to;

- 25% of support for Special Needs Support Assistants
- Non-contact time for the ALNCo to carry out her role
- Additional resources to support differentiated work

Primary pupils having additional needs within BCBC are not usually statemented as support is available without going through the statementing process.

### **SCHOOL IMPROVEMENT PLAN**

The School Improvement Plan (SIP) represents the vision for improvement in the form of targets and actions and ensures a commitment to raise achievement in all areas of school life. The improvement plan targets for 2023-24 were:

#### **Target 1 Curriculum Provision & Standards**

To further improve quality of provision and support for across the school for welfare and 'Health & Wellbeing AoLE'.

#### **Target 2: Curriculum Provision & Standards**

To further improve the quality of provision and pupils' basic skills in Languages, Literacy & Communication 'AoLE'

#### **Target 3: Curriculum Provision & Standards**

Further refine and improve planning for progression & assessment across other AoLEs and Cross-Cutting Themes

#### **Target 4: Pedagogy**

Continue to improve and embed approaches to the 12 Pedagogical Principles.

#### **Target 5: Leadership**

Ensure clear roles and responsibilities for new senior leadership team.

### **THE LANGUAGE OF CURRICULUM DELIVERY**

Whilst the main language of instruction is English, pupils throughout the school are encouraged to speak Welsh to their peers and other adults whenever possible. There is a comprehensive development and progression programme in place for Welsh language development, and a 'Helpwr Heddiw' is employed in each classroom. The teaching of Welsh language is largely focussed on the development of oracy skills, but with an increasing emphasis on reading and writing in Welsh as children mature and gain confidence. Across the school, we continue to work to improve pupils' confidence in use of the Welsh Language and we are currently working towards achieving the Siarter Iaith Cymraeg Campus Silver Award.

We give pupils the opportunity to experience Welsh culture and heritage wherever possible. Welsh is taught as a second language, there is no provision for any subject to be taught through the medium of Welsh. Pupils for whom English is an additional language (EAL) are catered for according to their needs with input from appropriate personnel.

### **STAFF DEVELOPMENT**

The staff are the most important resource of the school and all staff attended courses and in-service training in line with the priorities in the school improvement plan. A firm commitment, led by the Headteacher, is given at school to continuing professional development for all staff members.

### **SCHOOL POLICIES**

The school has a large number of policy documents covering both curriculum and non-subject areas. These documents are reviewed and revised by staff and governors on a rolling programme to reflect changing legislation, procedures and approaches. Further information is available by contacting the office during school time.

### **SCHOOL SESSION TIMES:**

Our normal school session times are:

Nursery – Year 2        8:50 am - 3:20 pm (3:10 pm Nursery)

Year 3 – Year 6        8:50 am - 3:30pm

All year groups have a one-hour lunch break – start times are staggered between 11:40 am and 12:20 pm to allow for the number of pupils receiving school meals in the main hall, which is steadily increasing with the gradual increase in entitlement to Universal Free School Meals.

### **COMMUNITY FOCUSED SCHOOLS**

A community-focused school is one that ‘provides a range of services and activities’, often beyond the school day, to help meet the needs of its pupils, their families and the wider community. Across Wales many schools already provide some community services including adult education, study support, ICT facilities and community sports programmes’.

The development of community-focused schools is not just a short-term project or initiative, but a real opportunity for schools and communities to work together in new ways for the future benefit of children, young people and adults.

Maes yr Haul Primary School, positioned in the centre of Broadlands, engages in a range of community focused activities. These include but are not limited to: breakfast club, a range of after school clubs, police involvement, SAFE project, family literacy and numeracy activities, transition activities with Bryntirion Comprehensive, cluster activities and outdoor adventurous activities amongst many others. The school website is available at [www.maesyrrhaul.com](http://www.maesyrrhaul.com).

### **GIFTS TO THE SCHOOL**

The Parents and Friends Association continues to provide a range of activities for pupils to enjoy, such as discos, pop-up shops and Christmas / Summer Fetes. These, together with other activities during the year help to raise valuable funds which greatly support the school in providing improved opportunities and facilities for pupils. During 2023-24, the PFA contributed £10,000 towards the cost of renewing our timber fitness trail for our Reception and Nursery pupils. The PFA also provided funds for our Year 6 leavers end of year event and autograph books. The governors would like to extend their thanks for their continuing efforts and valuable contributions to the life of the school.

### **ARRANGEMENTS FOR DISABLED PUPILS**

The Governing Body is mindful of the requirements of the Disability Discrimination Act (DDA) 1995 and The Special Needs and Disability Act (SENDA) 2005 in drawing up the School Improvement Plan and the day-to-day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process to ensure that disabled pupils or adults will not be treated less favourably than other pupils and adults.

### **ATTENDANCE**

The school places strong emphasis on good attendance. REMEMBER - Success starts by being in school. Parents should note that Welsh Assembly guidelines state that taking children on holidays during term time is not an entitlement for parents and all such absences need to be applied for in advance.

In 2023-24, our attendance of statutory aged pupils was as follows:

Total number of possible sessions:	378	% Statutory attendance	93.8%
% Authorised absence	4.9%	% Unauthorised absence	1.3%

The attendance of eFSM pupils is around 3% lower than the overall school attendance figure.

### **ADMISSION / TRANSITION ARRANGEMENTS**

Admissions are made in line with the Local Authority's admissions procedures. Every school has a published admissions number (PAN) which determines the number of school places available. Many year groups are over the published admissions number. Bridgend County Borough Council is the Admissions Authority for Maes yr Haul Primary. The school's admission arrangements are therefore, operated in line with the Authority's policy on school admissions.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. This school is a feeder school for Bryntirion Comprehensive School, however, pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.

### **COMPLAINTS**

The governors sincerely hope that any concerns and problems can be addressed by discussion with either teachers, the Headteacher and/or admin staff prior to becoming an issue for the attention of the Governing Body and the local authority. The complaints policy sets out the agreed procedures for handling complaints and is available on the school website or directly from the school upon request.



### **FABRIC OF THE BUILDING / TOILETS**

The school is a modern well-resourced building offering good learning spaces and adequate play areas including a sports field. There are an appropriate number of toilet facilities for the number of staff and pupils throughout the school, including arrangements for children and adults with disabilities. The school employs contract cleaners to clean all areas of the school.

### **HEALTHY EATING & DRINKING**

The school encourages parents to provide healthy options for pupils in both morning breaks and lunches. Pupils are taught about the benefits of healthy lifestyles including strategies such as '5 a day' and operate a Healthy Tuck Shop. Pupils are also encouraged to bring water bottles to school. School dinners provide a range of healthy choices for pupils, are freshly prepared and well balanced. Over the course of 23-24, the Welsh Government continued to roll out 'Universal Free School Meals' offer, extending the free school meal entitlement for all pupils from Reception to Year 5 with Nursery and Year 6 due to begin in September 2024.

### **TERM DATES FOR 2024-25**

<b>Autumn Term 2024</b>	<b>Spring Term 2025</b>	<b>Summer Term 2025</b>
<b>Start:</b> Monday 2 September 2024  <b>Half-term:</b> Monday 28 October 2024 - Friday 1 November 2024  <b>End:</b> Friday 20 December 2024	<b>Start:</b> Monday 6 January 2025  <b>Half-term:</b> Monday 24 February 2025 - Friday 28 February 2025  <b>End:</b> Friday 11 April 2025	<b>Start:</b> Monday 28 April 2025  <b>Half-term:</b> Monday 26 May 2025 - Friday 30 May 2025  <b>End:</b> Monday 21 July 2025

## Appendix A - Budget Expenditure for 2023-24

School: Maes yr Haul Primary Budget allocation: £1,876,562		Expenditure
<b>Employee Related Expenses</b>		
AA	TEACHING STAFF	1,144,612
CD	SUPERVISORY ASSISTANTS	43,779
CJ	SPECIAL NEEDS SUPPORT ASSISTANT	0
LG	SENIOR LEARNING SUPPORT OFFICERS	82,798
MB	SCHOOL CLERK	63,448
MC	LEARNING SUPPORT OFFICERS	307,981
MS	SCHOOL SITE MANAGERS	31,104
MX	COVER SUPERVISORS	33,552
WA & XX99	SUPPLY COVER AND AGENCY STAFF	120,020
XX70	STAFF TRAINING	2,686
XX91	GRATUITIES	667
<b>Total Employees</b>		<b>1,830,647</b>
<b>Premises Related Expenses</b>		
1005	REPAIRS & MAINT (DELEG'D)	34,923
1101	MAINTENANCE OF GROUNDS	4,469
1202	GAS (EXCL.LPG)	27,196
1203	ELECTRICITY	35,937
1302	PREMISES HIRE	3,488
1401	BUSINESS RATES	49,215
1501	WATER	7,325
1701	CONTRACTOR PAYMENTS	49,215
1711	CLEANING MATERIALS (BUILDING)	6,145
1721	PREMISES RELATED COSTS	2,487
1805	SPECIAL PERILS INSURANCE	0
<b>Total Premises</b>		<b>217,185</b>
<b>Transport Related Expenses</b>		
2202	VEHICLE HIRE EXTERNAL	0
2401	CAR ALLOWANCES	0
<b>Total Transport</b>		<b>0</b>
<b>Supplies and Services</b>		
3001	PURCHASE OF EQUIPMENT	21,265
3005	EQUIPMENT INSURANCE	0
3021	LICENCES (NON VEHICLE)	2,242
3053	CAPITATION	80,698
3202	SCHOOL MEALS & CATERING COSTS	47,794
3615	OTHER HIRED SERVICES/PROF FEES	1,285
3620	POLICE CHECKS	684
3780	PERSONNEL SLA	5,382
3785	CLERK OF GOVERNING BODIES	0
3793	EXCLUSION CLAWBACKS	704
3864	PURCHASE LEDGER SLA	789
3865	CORPORATE LANDLORD SLA	11,477

3866	MATERNITY SLA - SCHOOLS	8,605
3870	INSTRUMENTAL MUSIC SLA	9,196
3875	SCHOOLS LEGAL SLA	1,800
3876	CARETAKINGS SLA	1,045
3877	FINANCE SLA	4,030
3878	I.T. SLA	23,633
5226	WASTE DISPOSAL CHARGES	4,619
6802	COMPUTER COSTS: GENERAL	219
6804	TELEPHONE CHARGES	0
6821	PHOTOCOPYING	4,761
6871	LIABILITY INSURANCE	334
6873	LTS INSURANCE	14,907
7301	NON IT EQUIP OPERATING LEASES	5,901
<b>Total Supplies and Services</b>		<b>251,369</b>
<b>Total Expenditure</b>		<b>2,229,201</b>
<b>Income</b>		
8003	WG NON DIRECT FUNDING	182,347
8007	GOVERNMENT GRANTS	108,091
8242	OTHER CONTS. ETC.	13,691
8311	SCHOOL MEALS SALES	30,860
8462	HIRE OF PREMISES	3,037
8524	COMMISSION / INSURANCE	5,080
8755	SUPPLY COVER	45,000
<b>Total Income</b>		<b>395,706</b>
<b>Maes yr Haul Primary</b>		
Budget Allocation		1,876,562
Income		388,105
Underspend in prior year		117,131
<b>Total Amount Available</b>		<b>2,381,798</b>
<b>Total Expenditure</b>		<b>2,299,201</b>
<b>Carry Forward to 2024-25</b>		<b>82,597</b>